

## **Room 925 Classroom Rules**

- **NO DRINKS OR FOOD ARE ALLOWED AT THE COMPUTERS** (Drinks and/or food are allowed at table next to the door).
- Be in your seat as soon as possible, after the bell rings, so attendance can be taken and we can begin.
- Please keep your workspace clean and cleanup before you leave class.
- No use of cosmetics or perfumes of any kind around the computers.
- Please be sure hands are clean before entering class.
- Do not plug any interface or peripherals (jump drives, smart drives) into computers without permission from Mr. Crumley. In violation of this rule said property will be confiscated and will be handled in accordance to school handbook policy.
- Defacing tables is a violation of school policy; please take care of this furniture.
- Please use tables as tables and not chairs.
- Refrain from rolling around the room in chairs.
- Have respect for other people's property.
- If you get something out of storage for use, **PUT IT BACK**.
- Throwing drawing utensils is unwise and unsafe, please don't do so.
- Before you leave class **LOGOFF** your computer and push chair under table.
- **NO ONLINE GAMES ARE PERMITTED AT ANYTIME** (Disciplinary referral form will be submitted requesting 1 day ISS).

### **Consequences for not following classroom rules:**

- **First Offense**
  - Verbal Warning
- **Second Offense**
  - One page project, with no less than 150 words, to be hand written on a subject that I will assign. Due next day.
- **Third Offense**
  - Three page project, with no less than 500 words, to be hand written on a subject that I will assign and I will contact parents or legal guardian. Due next day.
  - If this offense is not completed a disciplinary request form will be submitted to administration.

## **Assignments and Due Dates:**

- **All work assigned will have a due date and is expected to be turned in at that time. If you're absent on this date you will have three (3) to five (5) days, depending on the type of assignment, to turn in your work. All assignments not turned in within this time frame will result in a grade of zero (0). It is your responsibility to check on all assignments upon returning to school from an absence.**
- **Assignments will be categorized as the following types and percentage of grade.**
  - **Lab 55%**
  - **Quiz/Test 15%**
  - **Projects 20%**
  - **Exam 15%**
  - **Presentations 20%**
  - **Homework 10%**
  - **Mid Term 15%**
  - **Final Exam 25% of 2<sup>nd</sup> term of the Semester (Percentages may exceed 100%)**

Student Name \_\_\_\_\_ Student Signature \_\_\_\_\_  
(Handwritten)

Parent/Legal Guardian Signature \_\_\_\_\_ Date \_\_\_\_\_

Contact # \_\_\_\_\_